

Activity - Entity CRUD Matrix

Hierarchy:	Activity Name:	Artifact	Asset	Event	Facility	Financial	Location	Organization	Person	Plan	Programmatic
AAA	Review Documents	R				C					
AAB	Negotiate Agreements	C									
AAC	Administer contracts	U									
AAD	Provide legal advice	C							C		R
AAE	Serve as advisor										U
AAF	Oversee contractor								U		
AAH	Assist in Litigation	C							R		
ABA	Procurement Assistance Support	C							C		U
ABB	M&O Subcontract Administration	C							C		U
ABC	Invention Processing	C	C	C					C		U
ABD	Patent Licensing	C	C	C							
ABE	Waiver Processing	C	C	C					C		U
ABF	Copyright Transfer	C	C	C					C		
AC	Freedom of Information Act (FOIA) Services	R							R		
AD	Conduct Ethics and Standards of Conduct Training								U		
AH	Privacy Act Services	R							R		
BAAAA	Procurement Request Submission	C				U			U		U
BAAB	Select Source	C				C		U	U	C	U
BAAC	Advertise Solicitation Availability	C									U
BAAD	Prepare Solicitation	C							U	C	U
BAAE	Review Solicitation	C							U		U
BAAFA	Issue Solicitation–Update Solicitation Status Report										
BAAG	Amend Solicitation	C							U		U
BAAH	Receive Offers/Bids/Applications	C							U		U
BAAI	Conduct Solicitation Briefings	C		C			C				U
BABA	Evaluate Offers/Bids/Applications including BAFOs	C				U		U			U
BABB	Determine Competitive Range	C				U		U	U		U

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BABC	Conduct Oral Discussions	C		C			C		U		U
BABDA	Evaluation and Negotiation by Procurement Office	C				C			U		U
BABE	Prepare Award Documentation	C							U		
BABF	Obtain Internal & External Pre-Award Reviews	C									
BAC	Award Execution	C						U	U		U
BBA	Process Payment	C				C			U		U
BBB	Negotiate Initial / Modify pre-existing Award	C				C			U		
BBC	Contract Closeout	C				C			U		U
BBD	Monitor Performance	C				C			U		U
BCA	Small Business Outreach	C		C				C	C		
BCB	Provide Advice to management	C				U		U	U	U	U
BCC	Respond to congressional inquiries	C				U		U	U		U
BCD	Identify and evaluate small business for potential contracts	C				U		U	U	U	U
BCE	Provide training for facility groups and M&O contractors	C				U		U	U	U	U
BCF	Monitor performance of all GO-Go's, M&Os, and M&O contractors	C				U		U	U	U	U
CAA	Administer Benefits	C							C		
CAB	Administer Training	C				C			C		
CAC	Hire Federal Employee	C				C			C		
CAE	Determine Compensation	C				C			C		
CAF	Recommend Staff Allocations	C							C		
CAG	Manage Performance Standards	C							C		
CAH	Process Personnel Actions	C							C		
CAI	Maintain Rewards and Recognition	C				U			C		
CBA	Contractor Workforce Restructuring	U							U		
CBC	Administer Labor Standards	C							U		
CBG	Negotiate Contractor Human Resource Provisions	U				R			C		
CBH	Review Report	U				R			U		

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CBI	Provide Assistance	U							U		
CBJ	Contractor workplace substance abuse program	U				R			U		
CBK	Contractor Employee Assistance Program	U							U		
CCA	Training Needs Assessment	U									
CCB	Individual Development Plans	U									
CCC	Improve and Maintain Workforce Competence	U									
CCD	Management Accountability for Creating a Learning Environment	C									
CCE	Training Administration	C				C					
CCF	Succession/Workforce Planning	U									
CCG	Technology Supported Learning	R									
DA	Document Review	U						R	U		
DB	Prepare Reports	C						R	C		
DDA	NEPA Determination	U						R	C		R
DDBA	Coordinate and Obtain Permits	C			U		U	R	U	C	R
DDBB	Comply with / maintain Permits	C			U		U	R	U	C	R
DDC	Regulatory Compliance	C		C	R		U	R	U	C	R
DEA	Perform Surveillance	C		C	R		U	R	U	C	R
DEB	Perform program reviews and appraisals	C		C	R		U	R	U	C	R
DEC	Track corrective actions	C						R	U	C	R
DF	Submit Reports	C						R	U	U	R
EAB	Prioritize Budget	U				C					C
EAC	Defend Budget					C					C
EAD	Develop Budget	C				C					C
EAE	Define Projects					C				C	C
EBB	Work Authorization Plans					C			U	C	C
EBC	Monitor Performance	C				C			U		C
EBE	Perform/Present Reviews	C				C					C

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EBF	Control Funds	C				C					C
FAA	Establish baseline									C	C
FAD	Involve stakeholders	C							C		C
FBA	Review Designs	C								U	C
FBB	Procure Contractor(s)								C		C
FBC	Monitor performance	C							U		C
FBD	Authorize work	C									C
FBE	Implement Change Control	C								U	C
FBF	Involve stakeholders	CU							C		C
FCA	Perform contract closeout	C									C
FCC	Plan for Start-Up									C	C
GACA	Contractor Acceptance of Work	R				U		R	U		R
GACB	DOE Facility Group Authorizes Work	R				U		R	U		R
GAD	Issue program guidances	R						R	R		R
GBB	Proposal Review and Approval								R		
GBCAA	Contract is Executed	U				U		R	U		R
GBCBA	Contract is Executed	U				U		R	U		R
GBCCA	Contract is Executed	U				U		R	U		
GC	Modify contracts funding					U		R	R		R
GD	Laboratory Prime Contract Modified	U				U		R	R		R
HC	Monitor performance								R		
JAA	Budget Execution	U				C			U		U
JAB	Budget Formulation	C				C					
JBA	Cost/Price analysis	R				C					
JBB	Review Disclosure Statements and Cost Accounting Standards	R				R					
JBC	Provide financial support					C					
JBD	Develop Maximum Fee/Review M&O Fee	U				C					

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JBE	Validate real estate costs	R				R					
JCA	Prepare Reports	C				C					
JCC	Support Financial Systems					U					
JCD	Validate data quality					U					
JCE	Reconcile financial systems					U					
JDA	Collect Cash		C			C					
JDB	Capitalize Equipment		C			C					
JDC	Depreciate assets		C			C					
JDD	Dispose assets		C			C					
JDE	Manage Accounts Receivable					C					
JEA	Control Funds					C					
JEB	Certify funds	C				U					
JEC	Report anti-deficiencies			R		C					
JFA	Respond to inquiries								R		
JGA	Respond to FMFIA Request	C				C					
JGF	Submit Report	C									
JHA	Coordinate and Provide Liaison for audit					C					
JHD	Participate in IG/GAO Audit	C				C					
KAA	Research Measurement Methods (Combine with KAB)		C							C	
KAB	Design Measurement Instrumentation	C	C			C				C	
KAC	Develop Measurement Methods	C								C	
KAD	Implement Measurement Methods	C									
KAE	Test Measurement Methods	C								C	
KBA	Produce Standards	C	C			C				C	
KBB	Provide Expertise	C				C			U	C	
KBE	Provide Measurements	C							U		
KCA	Distribution of Materials/Samples		C			C			U		C

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KCB	Web-based Database Management	C									
KCC	Statistical Analysis of Data	C									C
KCD	Data Reporting	C							U		C
LAA	Personal Property Transfer	C	U				U		U		U
LAB	Report Excess Personal Property		C								
LAD	Disposition of Excess Personal Property	C	U				U		U		U
LAE	Annual Reconciliation of DOE F 4300.3	C				C					
LAF	Retire Personal Property	C	U				U		U		
LAG	Loan Personal Property	C	U				U		U		U
LAH	Transfer Ownership of Government Owned Equipment	C	U				U		C		U
LAI	Administer Gift Program and Computers for Learning Program	C	C					C			
LAJ	Coordinate Contract Oversight	C					C			C	
LAK	Monitor Motor Vehicle Utilization	C	C								
LAL	Motor Vehicle Requisition	C	C								
LAM	Distribute Budget Approval for Motor Vehicles	C	C			U	C				
LAN	License Plates and Decals	C	C								
LAO	Coordinate FEDSTRIP Authorization	C						C			
LAP	Oversee CH Personal Property Management Program	C						C			
LAQ	Process Foreign Personal Property Loans	C	C					C			U
LAR	Dispose Foreign Excess Property	C	C								U
LAS	Control sensitive items	C	C				C	C			
LAT	Manage High Risk Property	C	C								
LAU	Review Personal Property Management Systems	C						C		CU	
LAV	Implement Business Management Operation Program	C						C			
LAW	Assess Contractor Summary Performance	C						C			
LAX	Develop physical inventory methodology	C						C			
LBA	Acquisition of real property	C	C		C	U	U		U		

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LBB	Disposal of real property	U	U	U	U	U	U		U		
LBC	Temporary disposal of land		U	U	U	U	R		U		
LBD	Conduct Real Property Reviews	C	R	U	R			R	R	C	
LBE	Maintain FIMS	U									
LCA	Maintain Office Supplies	C	C			C	U		C	C	U
LCB	Buyer for Small Purchases	C	C			C	U		C		
LCC	Pay Argonne Bill	C	C			C			C		U
LCE	Maintains VISA Impact Card/Checkbook	C	C			C			C		
MAA	Review Plan	U		C	C		U		C	C	U
MBA	Approve Security Areas	C			C		C			C	U
MBB	Review CH Security Plan	C					C			C	U
MCA	Grant Access Authorization (AA)	C							C		U
MCD	Badge employee	C		C					U		
MCE	Train Staff	C							C	U	U
MDA	Provide NM Guidance	U								U	U
MEA	Conduct Inspections	C		C				U	C	C	U
MEB	Prepare Report	C							C		U
MEC	Track Findings	C							C		
MGB	Accredit Systems	C							C	C	U
MI	Approve Safeguards and Security Plans	U			C		U		C	U	U
MJ	FOCI Determination	C							U		
MK	Participate in Exercises	C		C					U	C	U
MLA	Develop Plan	C		C					C		
MM	Mange Transportation Emergency Preparedness Program (TEPP)	C		C			C		C	C	U
NA	Review Regulatory and other Changes	C						U	U		U
NB	Develop CH Policies and Procedures	C						U	U		U
NC	Provide Advice and Guidance	C						U	U		U

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PAA	Prepare Communications	C		C							
PAB	Prepare Routine Reports	C							C	U	
PAC	Develop Web Design	U		U					C		
PAD	Web page upkeep	U		U					C		
PAF	Conduct Training	C		U	U				C		
PAG	Facilitate Secretarial Involvement	C		C	U				C		
PAH	Coordinate event	U		C	U	U	U		U		
PAI	Respond to Queries	U		U					C		
PBAA	Maintain distribution lists	C		C					C		
PBB	Inform Congress	C		C		U			C		
PBC	Inform Media	C		C	U	U	U	C	C		
PBD	Communicate in Emergencies	U			C			C	U		
PBE	Educate Public	C		C	U	U	U		C		
PBF	Solicit Speeches	C		C		U		C	C		
PBG	Inform Stakeholders	C		C	U	U		C	C		
PBH	Inform Regulators	C		C	U	U		C	C		
PBI	Coordinate materials	U			U				U		
PCA	Prepare performance plans								C		
PCB	Maintain operational awareness								U		
PCC	Evaluate contractor performance								U		
PCD	Coordinate approval of contractor products								U		
PCE	Review contractor emergency plan								C		
QAA	Maintain Information Architecture	C								C	
QAB	Develop IM Operating Plan	C					C			C	
QAC	Create Performance Measures	C									
QAE	Develop IM Information Architecture Plan	C								C	
QAF	External Reporting		C			CU					





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QGG	Provide Videoconferencing		C								
QGH	Provide Spectrum Management		C								
QGI	Provide Fax Equipment		C								
QGJ	Maintain Telephone Directories	C									
QGK	Coordinate New Phones/equipment problems/moves		C								
SA	CH Strategic Planning									C	
SB	Customer Satisfaction	C							U		
SC	Attract new customers								C		
SD	Maintain organizational visibility	C									
SE	Customer pruning								U		
SF	Project team selection							C	U		U
SG	Securing New Customers								C		
TA	Diversity Tracking	C							U		
TB	Diversity Education	C							U		